



Be over 25 years of age and able to communicate effectively in English and student's native language  
Have permission to reside in Australia and remain in Melbourne for the duration of student's enrolment at Yarra Valley Grammar.

Be of good character and reside in Melbourne, Australia whilst the student is at Yarra Valley Grammar,  
Provide a Working with Children Check, further information is available at  
<http://www.justice.vic.gov.au/workingwithchildren>



## LIAISON WITH THE SCHOOL AND HOMESTAY HOST

The Designated Caregiver/Support Person will liaise with the School and the Homestay Host/Parent to ensure smooth transition of the student into the accommodation arrangements. The Designated Caregiver shall work closely with the School and the host on an ongoing basis to ensure student's safety and welfare and update the School on any important/urgent issues in relation to student's welfare immediately upon identification.

## DESIGNATED CARER OBLIGATIONS

Yarra Valley Grammar is compliant with Child Safe Standards. School appointed Designated Caregiver/Support Person is required to attend different training sessions on an ongoing basis to comply with this requirement.

The Designated Caregiver must have a current Working with Children Check (WWCC). WWCC must be forward to the School. WWCC details are available on [www.workingwithchildren.vic.gov.au](http://www.workingwithchildren.vic.gov.au). The Student must never be at home with an adult that does not have a current WWCC.

The Guardian, Designated Caregiver/Support Person and Homestay host must immediately notify Yarra Valley Grammar and the Homestay provider of any incident or allegation of child abuse including:

- any act committed against a child involving
  - a sexual offence; or
  - an offence under section 49B (2) of the Crimes Act 1958 (grooming); and
- the infliction, on a child, of
  - physical violence; or
  - serious emotional or psychological harm; and
- serious neglect of a child

For further information regarding responsibilities as Designated Caregiver/Support Person, the Designated Caregiver and the parents needs to refer to [Child Protection Policy and Procedures](#) and [Code of Conduct Policy](#).

In addition, Designated Caregivers/ Support Person, Guardian. Homestay hosts and parents are expected to follow all [policies and procedures](#) of Yarra Valley Grammar, subject to change.

